

City of Southgate

Regular City Council Meeting

May 19, 2021

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, May 19, 2021 and was called to order at 7:00 PM by Council President John Graziani (**DUE TO COVID-19 VIRUS, THIS MEETING WAS HELD VIA ZOOM, PURSUANT TO WAYNE COUNTY AND LOCAL STATE OF EMERGENCY.**)

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos (Southgate), Karen George (Southgate), John Graziani (Southgate), Mark Farrah (Southgate), Phil Rauch (Southgate) Chris Rollet (Southgate), Dale Zamecki (Southgate)

Absent:

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, City Treasurer James Dallos, City Clerk Janice Ferencz, City Engineer John Hennessey, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Marc Hatfield, Acting DPS Director Kevin Anderson, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard.

Minutes:

Moved by Colovos, supported George, RESOLVED, that the minutes of the City Council Work Study Session dated May 5, 2021 be approved as presented. Carried unanimously.

Moved by Rauch, supported by Zamecki, RESOLVED, that the minutes of the Regular City Council Meeting dated May 5, 2021 be approved as presented. Carried unanimously.

Moved by Zamecki, supported by Rauch, RESOLVED, that the Public Hearing Proposed Water/Sewer minutes dated May 5, 2021 be approved as presented. Carried unanimously.

Moved by George, supported by Zamecki, RESOLVED, that the Public Hearing Southgate-Wyandotte Drainage District minutes dated May 5, 2021 be approved as presented. Carried unanimously.

Moved by Rauch, supported by George, RESOLVED, that the Public Hearing Mayor's Proposed Budget minutes dated May 5, 2021 be approved as presented. Carried unanimously.

Communications "A":

1. Memo from ACA/Finance Director; Re: Mayor's 2021/2022 Proposed Budget moved by Farrah, supported by Rauch, RESOLVED THAT the Southgate City Council hereby approves the proposed concurs with the recommendation of Administration and hereby authorizes a 1% Administrative Fee be established as part of the FY 2021/2022 Budget; and, FURTHER BE IT RESOLVED, authorization that the following Millage Rates be levied for the 2021/2022 Fiscal year Budget:

General Operating	10.1022
Rubbish	2.4242
Act 345 Retirement	10.3360
Library	.8800
Parks & Rec of 2017	0.9966
Act 359 of 1925	0.0650
Roads	<u>1.9268</u>

Total Summer Levy 26.7308

Regular City Council Meeting

May 19, 2021

WHEREAS, the Mayor's proposed budget for fiscal year 2021/2022 was submitted on March 26, 2021 to the City Council of Southgate and a copy thereof filed with the City Clerk's Office for Public Review; and,

WHEREAS, on May 5, 2021 the City Council of Southgate held a public hearing on the proposed budget for fiscal year 2021/2022; and,

WHEREAS, THE City Council, based on a recommendation from the Mayor, established the tax rates for General Fund operations and indebtedness.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Article 5, Section 97, of the City of Southgate Charter that the City Council of Southgate hereby approves the fiscal year 2021/2022 operating budget by activity, as presented by the Mayor and revised by Council and implemented through the following policies and specifications as the official budget for the City of Southgate for the fiscal year beginning July 1, 2021.

I. ADOPTION BY FUND, AND ACTIVITY WITHIN EACH FUND

The budget is hereby adopted by fund and department within each fund as follows:

101 General Fund Revenues

Taxes	17,282,460
Licenses and Fees	729,250
State Revenue Sharing	3,795,477
Charges for Services	634,400
Fines and Forfeits	1,336,000
Interest, Rents and Royalties	660,000
Miscellaneous	70,000
Transfers-In	1,205,359
Total Revenue	25,712,946

101 General Fund Expenditures

<u>Department #</u>	<u>Name</u>	<u>Budget</u>
101	City Council	38,558
136	District Court	1,317,763
171	Executive	259,705
191	Elections	23,900
209	Assessor	197,250
210	Attorney	151,500
215	City Clerk	165,158
220	Municipal Employees Civil Service	500
221	Police and Fire Civil Service	11,500
223	Finance	493,463
253	Treasurer	241,918
299	General Government	3,429,802
301	Police Department	8,611,411
336	Fire Department	4,958,008
371	Building	589,176
400	Planning Commission	18,500
426	Police Reserves	5,040
441	Public Services	1,898,982
442	City Garage	612,086
528	Sanitation	1,597,750

Regular City Council Meeting May 19, 2021

672	Senior Citizen	84,972
751	Recreation	603,652
803	Historical Museum	2,200
965	Transfers-Out	400,000

Total Expenditures	25,712,794
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<u>Fund #</u>	<u>Name</u>	<u>Budget Expend.</u>
202	Major Street	1,532,552
203	Local Street	719,000
204	Municipal Street	605,000
208	Park & Recreation	688,020
211	Southgate/Wyandotte O & M	5,000,000
245	Water and Sewer Public Improvements	1,000,000
246	District Court Public Improvements	65,000
248	CDBG	40,000
260	Indigent Defense	186,266
249	Building Dept.	180,000
271	Library	652,071
305	Building Authority	772,030
494	DDA	239,796
495	TIFA	711,813
584	Golf Course	337,800
591	Water and Sewer	10,388,260
677	Workers Comp	120,000
734	Severance Reserve	140,000

II. APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be considered the maximum authorization to incur expenditures and not a mandate to spend.

III. LIMIT ON OBLIGATIONS AND PAYMENTS.

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is sufficient unencumbered balance in the appropriation, and sufficient funds are or will be available to meet this obligation.

IV. No obligation shall be incurred against and no payment shall be made from any appropriation account for additional full time and/or part time employees, unless sufficient funding is first appropriated to meet this obligation.

V. CONFORMITY WITH PERVIOUS ACTIONS.

The City Council rescinds any prior actions not in conformity with the above stated policies and specifications.

VI. Restate Fund Balances:

Regular City Council Meeting

May 19, 2021

Yeas: Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki

Absent: none

Nays: None

Motion: 7 - 0

Motion carried unanimously.

2. Memo from ACA/Finance Director; Re: User Charge System for Southgate-Wyandotte Drainage District moved by Rollet, supported by George, RESOLVED THAT the Southgate City Council approves the apportionment of the costs of the operating, maintaining and replacing facilities of the Southgate-Wyandotte Drainage District, as follows:

WHEREAS, the costs of operating, maintaining and replacing facilities, constructed by the Southgate-Wyandotte Relief Drain Drainage District have been apportioned by the Wayne County Drainage Board in accordance with Sections 468, 469 and 478 of the Michigan Drain Code, Act 40 of Michigan Public Acts of 1956, as amended and Section 14a of Act 51 of Michigan Public Acts of 1951, as amended, and in accordance with the Federal Water Regulations promulgated there under (Title 40 Code of Federal Regulations, Part 35); and,

WHEREAS, the City of Southgate is empowered by Section 490 of the Michigan Drain Code, Act 40 of Michigan Public Acts of 1956, Section 9 of Act 211 of Michigan Public Acts of 1956, and City of Southgate Charter Section 162 to enact user service charges for the Southgate-Wyandotte Relief Drain Drainage District by ordinance; and,

WHEREAS, the collection of such user service charges is necessary to fund the repair, operation and maintenance of the facilities of the Southgate-Wyandotte Relief Drain Drainage District and is essential to the public health, safety and welfare of users of said Southgate-Wyandotte Relief Drain Drainage District; and,

WHEREAS, a Public Hearing regarding the proposed user service charge apportionments promulgated by the Wayne County Drainage Board and the individual user service charges derived there from was held by the City Council, City of Southgate on May 5, 2021 and notice given to all the residents within the benefiting geographic area by publication in the local newspaper; and,

WHEREAS, such Public Hearing was held by the City Council to entertain views and comments from interested individuals regarding the individual user service charges for fiscal year July 1, 2020 through June 30, 2021.

NOW, THEREFORE, BE IT RESOLVED, that the City of Southgate does hereby adopt the following apportionment of costs of operating, maintaining and replacing facilities constructed by the Southgate-Wyandotte Relief Drain Drainage District as proposed by the Wayne County Drainage Board:

City of Southgate, MI	42.708 %
City of Wyandotte, MI	50.322 %
State of Michigan	1.804 %
County of Wayne	<u>5.166 %</u>
 TOTAL	 100.00 %

Regular City Council Meeting

May 19, 2021

BE IT FURTHER RESOLVED that the City of Southgate:

- a) Affirms that the City's cost of operating and maintaining the Southgate-Wyandotte Drainage District for fiscal year July 1, 2021 through June 30, 2022 is estimated to be \$1,051,348; and,
- b) Affirms that the City's cost of modernization and automation of the Southgate-Wyandotte Drainage District Treatment Facilities along with the Barberry Relief Sewer for fiscal year 07.01.21 through 06.30.22 are estimated to be \$1,328,000, and,
- c) Assesses such annual costs less excess Fund Balance to benefiting property owners in compliance with the user charge formula **as identified in Exhibit A and attached hereby and incorporated herein by reference; and,**
- d) Confirms the roll for all persons whose name appears on the tax rolls as owning land within the Southgate-Wyandotte Drainage District as prepared by the City Clerk and Finance Department and on file within City Hall incorporated herein by reference in its entirety.

BE IT FURTHER RESOLVED that user charges have been or shall be levied on the summer tax rolls of the owners of real property within the geographic areas as follows:

North: Brest Avenue,

South: Pennsylvania Road,

East: Fort Street, and

West: Generally comprised by the area commencing with McCann (on the south side) to Eureka, to Reeck, to I-75;

BE IT FURTHER RESOLVED, that the City of Southgate does hereby re-adopt the individual user charge formula, which formula is attached hereto as Exhibit A and incorporated herein in its entirety by reference thereto, which formula shall be kept in the Office of the City Clerk for review by any interested party.

BE IT FURTHER RESOLVED, that any individual who is aggrieved by the user charge formula adopted here in or aggrieved by the application of said formula to their property shall file a notice of same with the City Engineer, within twenty-eight (28) days of the annual adoption of the user charge, who shall review the complaint and make a recommendation to the City Council. The City Council shall deny, affirm, or modify such user charges in accordance with its rules. **The effective date of this Resolution shall be May 5, 2021 (the Public Hearing, in this regard, was May 5, 2021.)**

Motion carried unanimously.

- 3. Letter from Mayor; Re: Appointments to Library Commission moved by Colovos, supported by Zamecki, RESOLVED that the Southgate City Council concurs with the Mayor's appointments of David Grubbs (12895 Edison, Southgate, MI 48195) and Kim Guentner (12122 Churchill, Southgate, MI 48195) to the Library Commission for a term expiring April 2024.

Motion carried unanimously.

- 4. Letter from Mayor; Re: Appointment to Board of Review moved by Zamecki, supported by George, RESOLVED that the Southgate City Council concurs with the Mayor's appointment of Maria Schieltz (18705 Walnut, Southgate, MI 48195) to the Board of Review for a term expiring June 2024.

Motion carried unanimously.

Regular City Council Meeting

May 19, 2021

5. Letter from Mayor; Re: Carpeting at District Court moved by Farrah, supported by Zamecki, RESOLVED that the Southgate City Council waives the bid procedures and approves purchase of carpeting at the District Court to Jabros Carpet One (13460 Northline Road, Southgate, MI 48195) in the amount of \$54,291.11)

Motion carried unanimously.

6. Memo from Clerk; Re: Ordinance Update moved by George, supported by Zamecki, RESOLVED that the Southgate City Council hereby waives the first reading and gives the second reading to adopt an ordinance adopting the 2020 supplements to the City of Southgate Code of Ordinances. This ordinance will be otherwise known as Ordinance 1018.

Motion carried unanimously.

Claims and Accounts:

Moved by Farrah, supported by Rauch, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1425 in the amount of \$1,367,864.98.

Motion carried unanimously.

Adjournment:

Moved by George, supported by Farrah, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:12 P.M. Carried unanimously.

John Graziani
Council President

Janice M. Ferencz
City Clerk